

#### 1:1 Technology Initiative

## **Parent Quick Reference Card**



### **Device Care Tips:**

- Charge device each night with it turned off
- Charge and store on a hard surface so it does not overheat laptop or block airflow
- Keep laptop away from food and drinks, small children, and pets.
- Keep protective case on laptops and handle with care.



#### Student Expectations:

- Bring laptop to school fully charged everyday
- A case must be on the lap top at all times and have your charger with you.
- Only the student that the device is checked out to should be using it. Do not lend it out
- Damages must be reported immediately even if it is accidental.
- Lost/Stolen must be reported immediately, and a police report must be filed.
- Laptops are monitored at all times. Only use it for school appropriate tasks.



- Restart your laptop
- · Confirm device is connected to the internet
- Update Chrome to the latest version
- Confirm device is not on airplane mode
- Fill out a form with TA in the Media Center before you go to lunch.



- · 2gb of high speed data
  - After data is used, the speed will slow down
- Student Technical Support:
  - Dial: 1-800-937-8997
  - Enter the T-Mobile phone number that is located on the label on the back of your hotspot

# **\$** Service fees for repairs:

All claims will be investigated to determine appropriate action.

- Accidental damages: \$50
- · Intentional Damages:

 $\rightarrow$ 1st - \$50  $\rightarrow$  2nd - \$75  $\rightarrow$  3rd - \$100

There are also disciplinary consequences for violation of our code of conduct.



